

MINUTES OF THE
JACKSONPORT HISTORICAL SOCIETY
APRIL 21, 2010

Meeting was called to order at 7:00 p.m. by President Ray Osinski. Present were Treasurer Kandie Skippon, Secretary Nancy Bemmann, Trustees Patty Birnschein, Mitch Honold, Dennis Dietrich, Herb Mueller and Program Chair Eileen Roberts.

Also present were members of the JHS Finance Committee, Denise Plassmeyer and Dawn Honold.

APPROVAL OF AGENDA ~ President Osinski requested an additional item under New Business E. Request from Jeanne Majeski – JHS member be on Scenic Byway Committee.

Motion by Honold seconded by Mueller to approve the amended agenda. Motion carried.

CORRESPONDENCE

APPROVAL OF THE MINUTES FOR MARCH 17, 2010

Motion by Mueller seconded by Birnschein to approve the minutes as presented. Motion carried.

TREASURER'S REPORT

The checkbook balance is \$19,249.45; Root Cellar Fund balance is 2,368.66; and the Museum Fund Balance is \$16,112.04. Expenses were \$2,996.59 for postage and miscellaneous items.

Kandie reported that she had received a check in the amount of \$1,200 Augusta Brungraber in memory of Harry and Ronald Brungraber and \$50.00 from the Jacksonport Women's Club.

Motion by Honold seconded by Birnschein to accept the Treasurer's Report. Motion carried.

OLD BUSINESS

- A. Site Planning Committee Status – Mueller discussed the status of the log cabin that had been moved to the JHS Museum Site. Discussion was held regarding costs for rejuvenating the cabin once it's placed on a concrete slab. JHS received a \$10,000 grant from the Raibrook Foundation and at this point in time, the Site Planning Committee is not to expend more than that amount. The grant includes the expense of moving the cabin, excavating, slab work, and rejuvenating parts of the cabin.

Discussion was also held regarding where the cabin will be located. A formal Site Plan has not been developed and it was the consensus of the Board and Finance Committee Members that a detailed plan indicating elevations and placement of buildings is required. This would be very helpful when applying for grants.

It was also determined by the Board that the Finance Committee and Site Planning Committee are subcommittees of the Board and therefore no monies may be expended or projects moved forward without the Board's consent.

The Board along with the subcommittees will meet at the site on either Wednesday, April 28th or May 4th at 6:30. It was also suggested that Tom Maher be there to discuss a full site plan and whether he will be able to do that for us.

- B. Fire Truck Update – Mueller read a letter that he had written to the Jacksonport Town Board regarding the fire truck. At this time JHS is in no position to acquire such a truck. This may be done in the future but at the present time the Historical Society is unable to accept it.

Motion by Birnschein seconded by Honold to approve the letter and send it to the Jacksonport Town Board. Motion carried.

- C. Annual Meeting Dinner Status – The JHS Annual Dinner will be held at Mr. G's on Wednesday, July 28, 2010. The dinner will be Chicken and Beef Tips for \$24.00 which includes tip and tax. The State Historical Society will give a presentation on the history of hats.

Birnschein explained that there will also be a silent auction on various items. She will be looking for donations such as Packer memorabilia etc.

- D. Newsletter Update – Birnschein has completed the letter and will be taking it to the printer on Friday. Hopefully it'll be ready to send out in two weeks. There are 902 letters, the envelopes were ordered and have arrived.

Birnschein recommended that two newsletters be sent next year, one with news and another with a list of donations and obituaries etc.

NEW BUSINESS

A. Finance Committee

1. Review Fund Raising Ideas – Denise Plassmeyer and Dawn Honold gave a presentation regarding the sale of t-Shirts with a Jacksonport theme. The reason for having a Jacksonport theme rather than the Historical Society theme is so that items may be sold at functions other than Cherry Fest such as Maifest, Art on the Quiet and the Annual Dinner. Tourists like t-shirts because this is something they can use.

Another great fund raiser is personalized water bottles. Water sells and the water bottle will have a Jacksonport Historical Society label on it. These can be sold at Cherry Fest as well as at the Root Cellar during Maifest.

A third item that will be more time consuming but can be put together for next year is a cookbook. This is an item that can include recipes from the membership and families that have been represented over the years. There could be a page where a family picture might be included with family recipes to follow.

Motion by Mitch Honold seconded by Mueller to approve purchasing 5 dozen t-shirts and a minimum order of water. Motion carried.

2. Discuss Grants – Plassmeyer explained that it's difficult to apply for grants without a plan. A detailed Site Plan will be necessary since donors want to see something in place. Eileen noted that there are small grants available that do not require detailed plans. Such grants could be applied for to help finish the cabin.

Dawn handed out an income analysis, expense analysis and a financial analysis for JHS. The analysis encompassed the years 2006 through 2009 with an estimate of each for 2010.

Denise explained that JHS may want to look into ways of cutting expenses for Cherry Fest. One of her suggestions was to bid out the products that are sold at Cherry Fest. She also suggested approaching the Cherry Board to donate supplies. Since the deadline for doing this is February, this would be something to look into for next year.

Revenues can be increased by selling items such as the water, t-shirts and cookbooks. Things that are sold throughout the year can bring in extra income to be used for the building of a museum. Items can also be sold on the JHS website.

B. Policy for an Effective Meeting – No discussion

C. Amend/Approve Collection Development Policy & Form (Vicki)

D. Discuss/Approve New Pictures & Articles for the Web Site (Vicki)

Vicki was unable to attend so C. & D. were not discussed.

E. Jeanne Majeski – A Member from JHS be on the Scenic Byway Committee – There are funds related to the Scenic Byway and Majeski contacted Ray about having a representative on the committee for this project. It would be helpful to contact the membership to see if anyone is interested in doing this.

ITEMS FOR NEXT MONTHS AGENDA

Donation of Barn on Jorns Road – Herb Mueller

Next Meeting Date May 19, 2010

Motion by Honold seconded by Birnschein to adjourn. Motion carried. Time: 8:45 p.m.
Recorded by Secretary Nancy Bemmann.